



Justice for All Canada
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June 1, 2021

Job Posting: Community Relations Manager

Justice for All Canada (JFAC) is a Canadian non-profit human rights and advocacy group challenging persecution and genocide of ethnic and religious minorities. Some of our major campaigns include Burma Task Force, Save India, Free Kashmir, Save Uighur, and Sri Lanka Task Force. Justice for All Canada works to promote global human rights and accountability through education and awareness initiatives, public action alerts, coalition-building and lobbying Canadian lawmakers.

Job Description

Justice for All Canada is seeking to hire a results-driven Community Relations Manager, in a full-time capacity, to mobilize the community for action and expand its advocacy campaigns. A commitment to collaborative planning, community engagement, and quality communications with stakeholders is important.

Position: Community Relations Manager

Position Length: Full-time, Permanent

Location: Remote, Canada

Hours: 40-45 hours / week (Full-Time)

Compensation: Commensurate with experience

Deadline: Applications will be accepted on a rolling basis until position is filled

Responsibilities

The Community Relations Manager will be primarily responsible for the following areas of Justice for All Canada operations:

Mobilization & Coordination

- Develop and implement strategy for networking and coalition building with key stakeholders of the organization
- Develop and maintain databases on community stakeholders
- Recruit, establish, and manage influencers & ambassadors in major cities across Canada
- Recruit, establish, and manage outreach volunteer teams in major cities across Canada
- Conduct outreach to Imams and community leaders to brief them about ongoing causes
- Develop strategic relations and collaborations with leaders and organizations in human rights and social justice space

- Engage interfaith organizations and other allies to advocate for ongoing causes
- Organize a distribution network for Action Alerts and awareness flyers across the GTA and in Canadian cities on a weekly basis (both physically and online)
- Promote Action Alerts through Masjids, student / interfaith/human rights / social justice groups
- Run and oversee email sign up drives at events and mosques

Events

- Organize community outreach programs and coordinate special events that promote the mission and calls to action of the organization
- Set up and run booths at community events to increase awareness about the cause
- Deliver presentations at community events, mosques, interfaith forums, schools, university campuses
- Organize Friday sermon campaigns

Education

- Post-secondary / undergraduate degree
- Background in project management, community outreach, non-profit or human rights sector an asset

Experience & Skills

- Excellent interpersonal and communication skills (written and verbal)
- Proven experience in community relations
- Experience building partnerships, coalitions, allies or networks
- Ability to work independently with little direct supervision
- Ownership of responsibility and tasks
- Strong facilitation, coordination and organizational skills
- Time management and planning skills
- Strong computer skills (Word, Excel, PowerPoint, Google Drive)
- Operational knowledge of social media and web-related technologies
- Professional demeanor
- Flexibility to work on weekends and weekday evenings as required
- Flexibility to travel for work as required

How to Apply

Please email a copy of your résumé, along with a cover letter to: Info@JusticeForAllCanada.org
We thank all applicants for their interest. Qualified candidates will be contacted by phone or email.